

Penallta House Tredomen Park Ystrad Mynach Hengoed CF82 7PG Tŷ Penallta Parc Tredomen Ystrad Mynach Hengoed CF82 7PG

For all enquiries relating to this agenda please contact Rebecca Thomas (Tel. 01443 864245: Email: thomar7@caerphilly.gov.uk)

Date: 11th June 2008

PLEASE NOTE DATE AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices, Penallta House (Rhymney Room)** on **Wednesday, 18th June 2008** at **10.00 am** to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser CHIEF EXECUTIVE

AGENDA

- 1. Declarations of Interest.
- 2. To appoint a Chairman.
- 3. To appoint a Vice-Chairman.
- 4. To approve and sign the following minutes:-
 - (1) Corporate Health and Safety Committee, held on 13th February 2008 (minute nos. 1 8, on page nos. 1 4).
- 5. To receive and consider the following reports:-
 - (1) Corporate Manslaughter Presentation;
 - (2) Draft Health and Safety Policy for the Selection, Monitoring and Management of Contractors;
 - (3) Draft Asbestos Management Policy;
 - (4) Draft Asbestos Management Plan;

Chief Executive: Stuart Rosser Prif Weithredwr: Stuart Rosser

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- (5) Lone Working Health and Safety Audits;
- (6) Accident Statistics Report.
- 6. To receive and note the following information items:-
 - (1) Corporate Health and Safety Group;
 - (2) Recent HSE Updates;
 - (3) Health and Safety Audits.

Circulation:

Councillors P.J. Bevan, J.O. Evans, D.T. Hardacre, A.G. Higgs, A.J. Pritchard, L.R. Rees

Trade Union Representatives

Appropriate Officers